



ANNUAL GENERAL MEETING Tuesday 5th March 2023 at 10:00am

AGENDA

VENUE: ‘The Pavilion’ Williamstown Junior Football Clubrooms
83 Bayview St Williamstown (Cnr Bayview, Collins and Lonsdale Sts) next to the Cottage
Or via ZOOM (see link below)

To join Zoom Meeting

<https://us06web.zoom.us/j/7665154790?pwd=1eldpNPuTdJbgUuiXbO6FtlkgTaDlk.1&omn=83492252717>

Or enter Meeting ID: 766 515 4790 and Passcode: nmaM2

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| 1. WELCOME AND ACKNOWLEDGEMENT TO COUNTRY | Acting President |
| 2. PRESENT, APOLOGIES AND CONFIRMATION OF PROXIES | Secretary |
| 3. MINUTES FROM 2023 AGM | |
| 4. ANNUAL REPORT 2023 | |
| a. President’s report – overview, way forward, relationships | Acting President |
| b. Vice-President’s report | Acting Vice-President |
| c. Secretary’s report | Secretary |
| d. Sub-Committee reports | |
| i. Activities | Phil Quinn |
| ii. Membership Support | Phil Quinn |
| iii. Convenor Support | Clara Brack |
| iv. Communications | Sandy Guest |
| e. Grants report | Sandy Guest |
| f. Venues Report | Ian Barclay |
| g. Treasurer’s report | Acting Treasurer |
| i. Financial Statement and Auditor’s Report including draft budget 2024/2025 and approval of auditor for 2024/25. | |
| ii. Fees for 2025 | |
| It is proposed to leave fees unchanged. | |
| Motion: To approve the proposed fee structure for 2025 | |
| • The Full Member fee will be \$55.00 | |
| • The Associate Member fee will be \$40.00 | |
| • The Life Member fee will remain at \$0.00 | |
| h. Approval of the Annual Report | |
| Motion: To approve the Annual Report including financial statements, Auditor’s Report and Graeme Reilly as the nominated auditor for 2024/25 | |



HOBSONS BAY/WILLIAMSTOWN INC

5. RECEIVING COMMITTEE NOMINEES AND ELECTION

Kerry Lewis, Returning officer

Table to be completed once nominations received.

Note that only FULL and LIFE members may vote.

Nominee	Position	Proposer	Seconded

6. ANNOUNCEMENT OF EXECUTIVE COMMITTEE MEMBER RESULTS

Kerry Lewis, Returning officer

New President takes over chairing meeting

7. ANNOUNCEMENT OF COMMITTEE RESULTS FOR COMMITTEE MEMBERS

Kerry Lewis, Returning officer

8. PROPOSED AMENDMENT TO THE CONSTITUTION - SPECIAL RESOLUTION

Proposed: Fiona Williams on behalf of the 2023/2024 Committee

Seconded: Sandy Guest

Special Resolutions:

(i) That Rule 2 Purposes (Mission) be altered as follows:

- FROM 'Mission U3A Hobsons Bay/Williamstown Inc. supports positive ageing by meeting the needs of the retired and semi-retired members of its community for social interaction and learning opportunities.'
- TO 'Mission U3A Hobsons Bay/Williamstown Inc. supports positive ageing by meeting the needs of the retired and semi-retired members of its community for social interaction, learning opportunities *and staying physically active.*'

Background: The addition of the wording on staying physically active better reflects the activities of our U3A and is also a recommendation outlined in research on positive ageing.

(ii) That Rule 55 Term of Office, sub-rule 2 be altered as follows:

- FROM '(2) A committee member may be re-elected'
- TO '(2) A committee member of U3A Hobsons Bay/Williamstown may be elected *to the Committee for a maximum of five consecutive elections.*'

Background: At the 2023 AGM, a Special Resolution was raised to institute a ceiling on the number of times a Committee member can renominate. This was not passed in its original format and the Committee received a request to refine the wording and re-present as a Special Resolution.

Under the current Constitution Committee, members can be re-elected with no limit on the number of times they can be re-elected. Limitations on the number of consecutive terms of Committee membership ensures a rolling change-over of members. There are a number of benefits in having a mix of continuing and new members:

- Continuing members hold, and can share, historical knowledge of the organisation and can provide mentorship to new committee members
- Newly elected members can bring a new perspective, different skills and keep the committee vigorous.
- Organisations with continuous committee membership may stagnate, wither and eventually fossilise.
- There are benefits for the organisation as a whole. Members realise that the committee is not a fixed body and that anyone can stand for office. This encourages a greater sense of ownership and responsibility amongst the members to be aware of the Committee, its direction and its actions and to consider joining the committee at some point.

Please note

The Victorian Government introduced new incorporated association regulations on 18 November 2023. As our incorporated association adopted the model rules set out in the previous regulations to formulate our Constitution, the new rules apply to us and are deemed to have been automatically applied to us from 18 November 2023. As we are initiating an amendment to our Constitution, we have also updated our Constitution to reflect the new Victorian Government rules for associations. These changes are highlighted in blue in the amended model rules for U3A HBW circulated with this agenda.

The amendments initiated by our U3A are highlighted in yellow in the amended model rules for U3A HBW circulated with this agenda.

9. ITEMS WITHOUT NOTICE (advise Secretary)

Secretary

10. NEXT ANNUAL GENERAL MEETING – Provisional date to be decided